

Terrace Make Children First Initiative TRAINING FUND POLICY

Approval Date: October 2006

Review Date: February 2008

This policy is subject to review at any time

Terrace Make Children First Initiative (MCFI) is committed to increasing capacity in the field of Early Childhood Development in our area. We are making funds available for service providers in the communities of Terrace, Thornhill, Kitsumkalum and Kitselas.

The purpose of this Training Fund is to support service providers in expanding their knowledge to offer enhanced or additional services for young children and their families.

- Service providers can access this fund **one time only** in a fiscal year (ending March 31).
- The number of applicants selected from each agency may be limited, in an effort to share skills among all service providers, and broaden delivery throughout the community.
- MCFI will cover **up to 75% of training cost** (this can be used for registration fee, accommodation, travel and/or substitute cost) of **up to \$500 per person**
- Closure of the application process will be announced when funding is no longer available.

Criteria for Selection:

1. The training shall be consistent with our ECD plan, MCFI objectives and school readiness domains.
2. The training shall focus on children ages 0-6 and/or their families.
3. Train-the-trainer workshops with clear community sharing plans will be given preference.
4. Out-of-town training opportunities should first demonstrate lack of similar training locally.
5. Plans to incorporate the knowledge into your agency/centre's work and coordinate with other service providers so duplications are not created. Plans to share gained knowledge with other service providers, agencies, centres or parents in our region is highly encouraged.
6. Research of the need for the proposed training is required.

304-4546 Park Ave.

Terrace, B.C.

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TERRACE MAKE CHILDREN FIRST INITIATIVE

2. REQUEST FOR TRAINING FUNDS

Name: _____
Agency: _____
Position: _____
Address: _____
Phone: _____
Fax: _____
Email: _____

Description of workshop/training opportunity (description, training organization, location, any background info, etc.)

Reasons for attending the training (please include how you determined the need for upgrading your skills):

Is this a train-the-trainer workshop? If so, what are your plans to offer it in the community?

How is this training going to **benefit children 0-6 and/or their families?**

Do other agencies/practitioners offer this service in Terrace and area?

Cost of training:

Matching or in-kind funding:

Requested funds:

Please submit application to **Saša Loggin, Terrace Make Children First Initiative** at #304-4546 Park Ave., Terrace, BC V8G 1V4.

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