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## Terrace Make Children First Initiative CONFERENCE/WORKSHOP FUND POLICY

**Terrace Make Children First Initiative (MCFI)** is committed to increasing capacity in the field of Early Childhood Development, partnership building and community development in our region. We are making funds available for organizations in the communities of Terrace, Thornhill, Kitsumkalum and Kitselas.

The purpose of the Conference/Workshop Fund is to support the initiative of organizations, agencies and centres to provide training opportunities in our region that will benefit children, families, neighbourhoods and community development.

- Conference/Workshop will be organized in partnership with other organizations.
- The event will be made accessible to relevant but diverse groups of service providers, parents and caregivers, community leaders, business owners and other non-traditional partners (depending on the focus of the event).
- MCFI will cover **up to 50% of conference cost** (this can be used for but is not limited to: speakers fee and cost, room rental, meals, promotional materials, supporting documents) of **up to \$5,000 per event**
- Brief report summarizing the process of planning, partners, participants, implementation and evaluation of the event is required to be submitted 30 days after the conference/workshop takes place.
- Closure of the application process will be announced when funding is no longer available.

### Criteria for Selection:

1. The event shall be consistent with our ECD plan, MCFI objectives and school readiness domains.
2. Train-the-trainer workshops with clear community sharing plans will be given preference.
3. The event shall be used to build new and strengthen existing partnerships during all phases of planning and delivery of conference/workshop. Involving non-traditional partners where applicable is highly encouraged.
4. Rationale of the need for the proposed event is required.

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### TERRACE MAKE CHILDREN FIRST INITIATIVE